


VOYAGE LEARNING CAMPUS



PROVIDER ACCESS ARRANGEMENTS POLICY

This policy has been adopted by the Management Committee on:	
Date adopted:	13 th July 2023
Signed:	
Next review due:	July 2026

1. Aims

This policy sets out the VLC's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It includes:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access.

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students. This is outlined in section 42B of the Education Act 1997.

This policy shows how our school complies with these requirements.

3. Student entitlement

All students in years 8 to 13 at the VLC are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses.

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 8 to 9) and two encounters for pupils during the 'second key phase' (year 10 to 11).

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
 - answer questions from pupils.

4. Management of provider access requests

A provider wishing to request access should contact the Principal by calling 01934 425522 or by emailing admin@voyagelearningcampus.org.uk.

i. **Opportunities for access**

A number of events will offer providers an opportunity to come in to school to speak to students and/or their parents/carers. Please contact the school to identify the most suitable opportunity for you

ii. **Granting and refusing access**

When making enquiries about accessing our students, please clearly identify and provide:

- Name of your establishment
- Written material you will share with our students
- Outline of your presentation and topics you will cover
- The age group you would like to access.
- Copy of your organisation identification

We may refuse access to a provider if their vision and values are incompatible with the VLC.

iii. **Premises and facilities**

The school will make sure that classrooms or meeting spaces are available for use by the provider, as appropriate to the activity. The school will also make available any IT equipment needed to support presentations. This will need to be discussed and agreed in advance with the school.

Providers are welcome to leave materials (such as prospectuses) at the school for us to make available to students.

iv. **Safeguarding**

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy

5. Links to other policies

For further guidance please refer to:

- Safeguarding and Child Protection policy
- Careers guidance policy
- Curriculum policy